



DJMS-AC Expansion Training

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Policy / Procedures / Field Support

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Purpose



- To provide an Expansion Training overview in association with the reinstatement of the program
- To validate the various facets of the training delivery approach

Background



- ASN (FMO) sponsored pilot program targeted at deploying CBGs & ARGs
- Intended as supplemental training in post-DJMS environment
- Implemented phased training for all Navy rates that affect pay (DK, PN, YN, NC, LN)

Phase I Description



- Developed Customer Business Profile
- Training modules developed to address weaknesses identified by the customer business profile
- Develop student self-assessment

Phase I Description (cont'd)



- Subject matter modules trained in 50 minute segments
- Daily lab & homework assignments are the norm
- Involvement with departmental work at Central Site occurs
- Final graded examinations are reviewed

Phase II Description



- Provides for up to three day on-site visit
- Occurs several weeks after Phase I training
- Team comprised of :
 - 1 MilPay SME trainer
 - 1 account maintenance technician
 - 1 MilPers SME trainer (NPC)
 - 1 FSD analyst

Phase II Description



- Tool review
 - Manuals & reference materials
 - UMIDS/EARS/JTLA application software and peripheral devices

Phase II Description



- Business practice review
 - Ensures UMIDS / EARS / JTLA utilized to fullest extent
 - Daily business practices are followed
 - MMPA access & connectivity exists
 - Communication interfaces work
- Refresher training as needed

Expanded Training Initiative



- ASN (FMO) funded for FY01
- Training at Central Site to commence May 2001
- Includes afloat and ashore network
- Identification of student population to be determined
- Two Phase I classes/month w/Phase II follow-up

Discussion



- Aggressive training schedule is planned.
Need to fill all classes!!
- Targeted training must identify activities and population in advance
- Initiative includes ashore participation



**Overview is completed.
Transition to twenty minute
facilitated discussion.**